MP3 COG Board
Wednesday, March 25, 2026
6:00 PM
Virtual

Members: –L. Olsen (County), J. Baez, Jr. (Reading), L. Kelleher (Reading), K. Bradley (Alsace Twp), D. Pottiger (Lower Alsace Twp) – in person and A. Sellers (Lower Alsace Twp) virtually

Members absent: R. Maurer (Mt Penn), M. Kindlick (Mt. Penn), K. Barnhardt (County), S. Dierolf (Alsace Twp)

Others attending – L. Kissinger and J. Linton - virtually

CALL TO ORDER
Mr. Baez called the meeting to order at 6:02 pm. He stated that a quorum is present and that Mr. Barnhardt is excused due to a schedule conflict.

PUBLIC COMMENT
Mr. Baez opened the floor for public comment.

Ms. Kelleher asked Ms. Cody is she wished to provide public comment. Ms. Cody declined and stated that she is interested in observing the meeting.

Mr. Baez closed the public comment period.

APPROVAL OF MINUTES & AGENDA
Mr. Baez asked the board to consider the minutes from the January meeting and the agenda for this meeting.

The meeting minutes and agenda were approved by acclimation after a motion by Ms. Bradley and a second by Mr. Olsen.

TREASURER'S REPORT
Mr. Olsen reviewed the report submitted showing a bank balance of $62,692.29 after paying $200 for the annual PACOG membership and depositing $8,000 for the annual dues received from the City, Mt. Penn, Alsace and Lower Alsace. He explained that the County's payment was delayed due to some additional information required due to a change in their accounting software.

Mr. Olsen stated that the funds are currently deposited in a non-interest bearing account. He stated that after discussing this with Ms. Kelleher, he is exploring options to move a portion of this funding to an interest-bearing account. He stated that Tompkins only has short-term CDs

available. Board members gave Mr. Olsen the names of some financial institutions to follow up with such as Santander, Fleetwood Bank and Customers Bank.

After discussing annual expenses, the board agreed to consider a $40,000 deposit into an interest-bearing account and retaining $20,000 in cash.

Mr. Olsen stated that the Liederkranz will be conducting fundraising for the installation of the disc golf course. The Liederkranz asked the MP3 to hold the funds raised in a separate account and pay for the authorized expenses.

The group discussed the need for an MP3 sponsorship for the disc golf course. Ms. Bradley suggested the sponsorship of a gateway sign at the entrance to the course. The group can discuss this contribution further at the next meeting

Ms. Kelleher moved, seconded by Mr. Pottiger, to approve the Treasurer's Report and file it for audit. The motion was approved unanimously.

Mr. Olsen noted the need to consider the renewal of the website domain name

1 Year Renewal: $23.19
2 Year Renewal: $46.38
3 Year Renewal: $69.57
4 Year Renewal: $92.76
5 Year Renewal: $115.95
Purchasing for multiple years will lock-in the rate of $23.19 per year no matter which option is selected.

After a brief discussion, Ms. Bradley moved, seconded by Mr. Olsen, to authorize the renewal and payment for a 5-year renewal. The motion was approved unanimously.

MP3 COG REPORTS AND ACTION ITEMS

A. Review Amendment to MP3 COG Agreement re membership

Mt. Penn and Alsace Twp. agreements have not been submitted. Mr. Pottiger stated that he has made contact with both municipalities and is awaiting a response.

Ms. Kelleher stated that both have paid their 2026 dues.

Ms. Sellers offered to assist by contacting Mr. Ahrens.

B. Disc Golf in partnership with Liederkranz

Ms. Kelleher stated that a stakeholders meeting was held resulting in the preparation of a Memorandum of Understanding between the City and Liederkranz. The Liederkranz has submitted a draft with modifications which will be discussed with the Public Works Director and Mr. Kissinger.

In response to a question from Ms. Sellers, Ms. Kelleher explained that after the December meeting, the stakeholders decided to abandon the plan to place 9-holes in the Mineral Spring Park area due to the terrain and the need to clear a large number of trees and undergrowth. Instead, the first portion of the course will be installed in the Egelman's Park area, where no tree or undergrowth removal is required, followed by an additional 9-holes in that vicinity, again in a location that will not require the removal of trees or undergrowth.

Mr. Kissinger confirmed.

Mr. Linton spoke about the draft Sponsorship form to fund the 18-hole golf course, which was distributed at the meeting. The draft form is attached.

Sponsorship Options (Per Hole)
Tee Pad — $600
• Logo on tee pad
• Listed on hole sign
Basket — $600
• Logo on basket
• Listed on hole sign
Combo — $1,000 (Best Value)
• Tee Pad + Basket on same hole
• Premium exposure

Mr. Linton explained that he will be visiting businesses and taking other steps to secure sponsorships. He noted that the overall cost is approximately $19,000. He added that the Liederkranz intends to be a sponsor.

Ms. Kelleher moved, seconded by Mr. Pottiger, to authorize the creation of a separate bank account to hold the funds raised for the course and to deposit $1,000 of MP3 funding into the account. The motion was approved unanimously.

C. **Deer Management Report**

Mr. Kissinger stated that the City/County deer management program has concluded. He asked Ms. Keller to read the report distributed by email.

2025–2026 Season
- Hunters logged a total of 1,146 hours
- Harvest totals: 20 antlerless deer and 11 antlered deer

2024–2025 Season
- Hunters logged a total of 1,190.75 hours
- Harvest totals: 27 antlerless deer and 7 antlered deer

Mr. Kissinger stated that these results reflect strong participation and consistent harvest levels across all seasons. The efforts of the hunters continue to play a vital role in reducing deer-related damage and supporting the ecological health of Antietam Lake Park and surrounding City of Reading property.

Mr. Kissinger explained how potential hunters apply and are vetted by the USDA. He stated that the hunters are assigned into specific areas by the USDA. Tree stands are permitted but they must be removed at the end of the season. Mr. Kissinger explained that the USDA visits the area to make sure the tree stands are removed and they will remove any that remain on site.

Mr. Baez stated that the Hessian Camp neighbors are interested in more population control being placed in their area. Mr. Kissinger stated that he will work with the USDA on that need.

Ms. Sellers stated that a constituent saw a hunter gutting a deer on the side of the road resulting in an upsetting conversation with the hunter. Mr. Kissinger noted that while gutting is permitted, he will report this problem to the USDA so they can have a discussion with the hunters in that area.

Ms. Bradley stated that there is a tree stand in a location near her home. Mr. Kissinger asked Ms. Bradley to provide the location to Ms. Kelleher so she can report back to him.

COMMITTEE REPORTS & RECOMMENDATIONS – submission in written form only

- Finance & Capital - none
- Promotions & Marketing - attached re website domain name
- Public Safety & Public Services - none
- Environmental & Land Use Committees – none

WRITTEN REPORTS FROM PRESERVE STAKEHOLDERS
None.

OTHER BUSINESS
None.

PUBLIC COMMENT
There were no public comment request.

The next MP3 meeting is scheduled for Wednesday, May 27th at 6 pm at Alsace Twp.

The meeting adjourned at approximately 6:40 pm on motion of Mr. Olsen and Mr. Pottiger.

Respectfully submitted by Linda A. Kelleher, Secretary

Action Items:

1. Mr. Pottiger and Mr. Dierolf to follow up with Alsace Twp & Mt Penn regarding the amendment to the MP3 COG agreement.
2. Arrange stakeholders meeting to determine feasibility of using volunteer labor and in-kind donations to install the disc golf course.

Mt. Penn Preserve Disc Golf Course
Estimated Budget

18 Hole Course	Quantity	Material Total Price	Funding Source
Materials			
Innova Pro 28 Disccatcher Baskets	18	$6,750.00	
Basket Padlocks	18	$360.00	
(Teepad Framing) 2" x 4' x 8' Lumber	18	$75.00	
(Teepad Framing)2" x 4' x 10' Lumber	18	$108.00	
Concrete w/delivery (5 yds.) (360 sq.ft. of area)	5 yds.	$3,500.00	
2B Stone w/delivery (6 yds.)	6 yds.	$500.00	
Topsoil (Backfill around Teepads)	1 Load	$300.00	
60lb. Concrete Bags for Baskets and Sign Posts	23	$230.00	
4"x4"x8' Pressure Treated Posts	18	$500.00	
Tee Sign Materials	18	$900.00	City of Reading Sign Dep
Estimated Total Material Costs		$13,223.00	
Labor			
Innova Pro 28 Disccatcher Basket Assembly & Delivery	18 Holes		In-Kind-Services
Teepad Frame Forming Assembly & Delivery	18 Holes		In-Kind-Services
Basket Installation (Post Hole Digging & Concrete)	18 Holes		In-Kind-Services
Teepad Concrete Pouring and Finishing	18 Holes		
Teepad Excavation	18 Holes		
Teepad Backfill (Topsoil)	18 Holes		In-Kind-Services
Sign Post Installation	18 Holes		In-Kind-Services
Tee Sign Installation	18 Holes		In-Kind-Services
Tee Design & Creation	18 Holes		
Administration/Coordination/Scheduling Costs	18 Holes		
Total In-Kind-Services Volunteer Labor Costs			
Current Committed In-Kind-Services Volunteer Labor Cost			
Potential Total Labor Cost - Berks Recreation/Sign Department/Public Works Department			

We are building a new **18-hole disc golf course** at Engelman Park and inviting local businesses to be part of it.

Project Phases

Phase 1: First 9 holes installed
Begins once funding is secured

Phase 2: Full 18-hole completion

Sponsorship Options (Per Hole)

Tee Pad — $600
• Logo on tee pad
• Listed on hole sign

Basket — $600
• Logo on basket
• Listed on hole sign

Combo — $1,000 (Best Value)
• Tee Pad + Basket on same hole
• Premium exposure

Limited Availability

Only **18 tee pads** and **18 baskets** available
First-come, first-served

Your Support Funds

• Baskets
• Tee pads
• Signage
• Course improvements

Sponsor Information

Business Name: _____

Contact Name: _____

Phone: _____

Email: _____

Select Sponsorship

☐ Tee Pad — $600
☐ Basket — $600
☐ Combo — $1,000

Hole Preference (Optional)

Hole #: _____
(First-come, first-served)

Logo Submission

Email logo to: **[INSERT EMAIL]**

Payment

☐ Check (Payable to: _____)
☐ Cash
☐ Online (details provided)

Agreement

I agree to sponsor as selected above.

Signature: _____

Date: _____

Thank You for Supporting Engelman Park Disc Golf